



HINDU TEMPLE SOCIETY



380 Stoney Stanton Rd, Coventry CV6 5DJ
Tel: 02476685898 Charity No: 512062

GENERAL BOOKING FORM

IMPORTANT

This form **MUST** be completed by **ALL** persons who wish to hire the Temple facilities for any event

Name of Sponsor(s)/Hirer:

Address:

Telephone:

Post Code:

Email:

Member of The Hindu Temple Society: Yes / No (Please circle)

Description of Event : _____

Date: _____ No of Days: _____ No of Hours : _____ Time: _____

Food Provided by Temple: Yes / No (Please circle)

FOOD MENU

Dal: Yes / No _____
Vegetable: Yes / No _____
Aloo Ki Sabji: Yes / No _____
Paneer: Yes / No _____
Rajma: Yes / No _____

Roti: Yes / No _____
Puri: Yes / No _____
Rice: Yes / No _____
Raita: Yes / No _____
Salad: Yes / No _____

Kheer: Yes / No _____
Prashad: Yes / No _____
Milk Seviyan: Yes / No _____

Other Request: _____

I confirm that I have read the terms and conditions of hire and agree to abide by them. I have also read the code of conduct displayed at the Temple's entrance hall and agree to abide by them. I wish to book the above event at Hindu Temple Society and pay the following charges:-

Total Cost: _____ Non Refundable Deposit: £ 50 Balance : _____

Sponsor(s)/Hirer Signature _____ Date Of Booking: _____

Booked By: _____ (On Behalf Of Hindu Temple Society)
Date: _____ Deposit Receipt No: _____ Balance Receipt No: _____
Balance Received By: _____

For all Bookings/Functions please contact Mr Naveen Ohri (07738293435) / Mr Jatinder Sharma (07980885135)



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CONDITIONS OF HIRE

1. Bookings are on first come first serve basis and will be confirmed once approved by the Hindu Temple Society. Applications will only be considered with a completed form and a non refundable deposit payable to Hindu Temple society is enclosed. The agreed balance payment has to be paid in full at least 15 days prior to the date of event.
2. The Hindu Temple Society Members will have priority over non members on any bookings.
3. Temple activities will take precedence over group activities and personal functions. If there is a cancellation, the Society will endeavour to give the hirer as much notice as possible.
4. All accidents, breakages or any other damage to the facilities must be reported immediately to either the Pandit Ji or any Temple committee for rectification at the cost of the Hirer.
5. Preparation of the Hall is the responsibility of the Hirer. The facilities should be left in its original clean state at the end of the function, with all items stacked away in their appropriate places (especially utensils and chairs).
6. Preparation and consumption of alcohol or any non-vegetarian food (including eggs and sea food) is strictly prohibited in the Temple complex, including the Temple car park. Use of Onions and Garlic is strictly prohibited in food prepared at the temple or sourced from outside. It shall be the Hirer's responsibility to make sure that the above is strictly observed.
7. Smoking / Drinking is prohibited in the Temple complex.
8. Any funds raised on the Temple complex must be donated to the Temple.
9. Any decision by the Hindu Temple Society shall be final and accepted by all along with the above rules as part of the conditions of hire.
10. It shall be the Hirer's responsibility to ensure that all Health & Safety rules are observed and to make everyone, who is in the Temple, complex aware of it.

Please ensure you read these Terms and Conditions prior to signing the agreement.